## **Concert Directory Guide**

1. Enter concertdirectory.co.za in your web browser. Either on your phone or computer.



2. Click on the drop down.

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3. Click on the register button.

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 Fill in your name, email address, a password with at least 10 characters. The password must contain at least one uppercase and one lowercase letter. The password must contain at least one letter. The password must contain at least one symbol.

Register New Account:
Name
John
Email
john@gmail.com
Password
Confirm Password
Already
Forgot your REGISTER New Account Help Video
password?

5. If everything is correct you will get this screen.



6. Go to your email inbox and open the link.



## Hello!

Please click the button below to verify your email address.



If you did not create an account, no further action is required. Regards, ConcertDirectory

If you're having trouble clicking the "Verify Email Address" button, copy and paste the URL below into your web browser: https://concertdirectory.co.za/verifyemail/412/ade3f630a76a8b1628281bd727a75a263295e2e0? expires=1741437714&signature=14de813a04977b3f140d8319c6001c6f5686d80c da2febc41b797fcf6525d7d7 7. Now that your account is registered, you activate the Two factor Authentication to fully secure your account and purchases.



8. Type in your password, you used to create your account in step 4.

Confirm password Please confirm your password to complete this action.
Current password*
••••••
Confirm
Cancel

9. On your cellphone, open your apps store and under the search function.



10. Type in the following: Safe Authentication.



## 11. Install a third party app such as: Authenticator App - SafeAuth Services



- 12. Install the app and create an account for that app. Once complete click the +/Add button and take a screen shot of the QR code to connect accounts.
- 13. Once complete you area all set up. Everytime you want to login. You open your authentication app and use the randomly generate 6 digit number, with your account details from step 4 to safely log in.
- 14. Enjoy Concert Directory!